I need your help to be able to process New/Rejoin Membership applications when I receive them.

When an application is presented to the Auxiliary, it is the Investigating Committee’s responsibility to see that the information is complete on the application before they approve the application and the application is presented to the member for election.

New and Rejoin membership applications must include the information on the eligible veteran that the individual is joining under. To be post affiliated, the Veteran must be a current member of the VFW Post affiliated with your Auxiliary to which they are applying for membership. If so, all that is needed is the VFW Member’s name and Membership ID number. If the VFW member is deceased or belongs to a different Post than your Auxiliary, then the Veteran is considered non-affiliated and the application must contain the complete information which is the Veteran’s name, Campaign Medals/Ribbons, dates of service and location.

Also, you should verify the medal/ribbon for a non-affiliated member by reviewing Section 101 – Eligibility in the Bylaws. Some common mistakes that I see on applications when it comes to medals/ribbons are individuals with a Good Conduct Medal, a National Defense Service Medal or a WWII Victory Medal. These medals and ribbons do not qualify for membership because they do not verify overseas service in a war zone. There would be another medal/ribbon shown that will qualify them if they served overseas. If you have a question on a medal, please do not hesitate to contact me. I will be glad to look up any medals and, if needed, I will verify the information through the VFW.

To the Treasurers: I cannot process an application without proper payment. For an annual member that would mean a payment of $11 for the Department and National Dues. If they are joining as a life member, we need a check from the Auxiliary for the full amount of the life membership fee or a credit card or ach authorization. If paying by credit card or ach, we will black out these areas of the application once it has been processed and the payment authorization is completed.

**TRUSTEES:** The Third Quarter Audit for the months of July, August and September is due November 15, 2019. It is the responsibility of the most senior trustee to make sure the audit is mailed to the Department Treasurer.

I want to thank all of you for what you do every day for our Veterans and the Auxiliary. As we begin the Holiday Season, take time to be with family and friends. I wish to all of you a joyous and safe holiday season filled with love.
Reminders:

- Remember to check the Donation List Monthly on the Department Auxiliary Website for errors.
- Remember to check the “X-Sheet” monthly on the Department Auxiliary Website for any errors.
- The Second Quarter Audits were due on July 31, 2019. If you have not sent it, please do so immediately.
- The Third Quarter Audits are due by November 15, 2019.
- Your 990N must be filed no later than November 15, 2019 for the period of July 1, 2018 thru June 30, 2019.
- 2019-2020 Officers must have their dues paid and processed in MALTA by December 31, 2019.