

GRAVES REGISTRATION

Dept of IL Chaplain: Diane Ahrens 2022-23

Bulletin #1

The position of Graves Registration Chairman is customarily the responsibility of the Auxiliary Chaplain. At the Auxiliary level, the Graves Registration Chairman is tasked with reporting the deaths of Auxiliary Brothers and Sisters to not only their District and Department Graves Registration Chairmen but also to the Department Treasurer. It is extremely important the information provided by the Auxiliary Graves Registration Chairman be accurate and complete.

Online reporting is the easiest way to get death information to the Department Graves Registration Chairman and Department Treasurer. To complete an online report: Website: www.vfwauxiliaryil.org

1. Online reporting
2. Graves Registration
3. Fill in the Form

The member's full name, membership number, membership type (Life or Annual), and the date of death will be needed as well as the next of kin's name and address. By providing the next of kin's information, we can send sympathy cards in a timely fashion to the family to help them through their grief.

Please be certain to mail or email the District Graves Registration Chairman (the District Chaplain) a copy of the report.

These reports provide the information needed for the annual Memorial Service held at District and Department levels.

TREASURERS: *Reporting the death of a member through MALTA on our National Website DOES NOT notify the Department or District Graves Registration Chairman or Department Treasurer.*

Please report online at the [Department of Illinois website \(vfwauxiliaryil.org\)](http://www.vfwauxiliaryil.org) or use the paper form.

Honoring our deceased members in a timely manner also honors their families and encourages them to see their loved one's legacy in the VFW Auxiliary.

Thank you,

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